

Sequence of Events

- **E-1hr Reception**
- **E-15 Color Guard and units Formed on the field**
- **E-10 COT takes his position on the field**
- **E-2 Narrator gives 2 minute warning**
- **E Ceremony Begins, Official Party take positions**
- **Invocation**
- **Narrator Welcomes guests**
- **National Anthem of the United States is played**
- **The COSCOM CSM's take their positions**
- **The Lineage and Honors of the outgoing unit is read**
- **The outgoing COSCOM Cdr and CSM case their colors**
- **The incoming COSCOM Cdr and CSM uncse their colors**
- **The Lineage and Honors of the incoming unit is read**
- **Speeches**
- **Conclution**
- **Reception**

Transfer of Authority

NARRATOR:

LADIES AND GENTLEMEN, PLEASE FIND YOUR SEATS, THE CEREMONY WILL BEGIN IN TWO MINUTES.

NARRATOR:

LADIES AND GENTLEMEN, PLEASE TAKE YOUR SEATS; OUR CEREMONY IS ABOUT TO BEGIN.

COT:

BRING YOUR UNITS TO, "ATTENTION" AND "PARADE REST".

(RUFFLES AND FLOURISHES IS PLAYED WHILE THE OFFICIAL PARTY (OUTGOING COMMANDER, REVIEWING OFFICER, AND INCOMING COMMANDER) ARRIVE AND TAKE THEIR POSITIONS, CENTERED ON AND FACING THE FORMATION [slide 1].)

COT:

COT FACES ABOUT, AND COMMANDS "BRING YOUR UNITS TO, ATTENTION AND PRESENT ARMS". COT THEN FACES ABOUT, SALUTES, AND REPORTS, "SIR, THE UNITS ARE FORMED". AFTER RECEIVING A RETURN SALUTE, THE COT FACES ABOUT AND COMMANDS, "BRING YOUR UNITS TO ORDER ARMS AND PARADE REST".

NARRATOR:

PLEASE RISE FOR THE INVOCATION GIVEN BY CHAPLAIN (NAME, UNIT).

CHAPLAIN:

INVOCATION.

NARRATOR:

PLEASE BE SEATED

NARRATOR:

GOOD MORNING DISTINGUISHED GUESTS, LADIES AND GENTLEMEN. WE WELCOME YOU TO TODAY'S TRANSFER OF AUTHORITY CEREMONY BETWEEN THESE TWO GREAT ORGANIZATIONS. THE ____ COSCOM, COMMANDED BY BG _____ WILL TRANSFER AUTHORITY TO THE ____ COSCOM COMMANDED BY BG _____. THE COMMANDER OF TROOPS FOR TODAY'S CEREMONY IS (RANK, NAME) THE (DUTY POSITION).

COT:

THE COT FACES ABOUT AND COMMANDS, *"BRING YOUR UNITS TO ATTENTION."* ONCE THE FORMATION IS AT ATTENTION, THE COT MARCHES FORWARD THREE STEPS IN FRONT OF AND CENTERED ON THE COLORS, HALTS, EXECUTES AN ABOUT FACE AND COMMANDS, *"DETACHMENT, FORWARD MARCH"* [slide 2]. COT AND COLORS MARCH FORWARD AND HALT APPROXIMATELY SIX STEPS IN FRONT OF AND CENTERED ON THE REVIEWING PARTY. THE COT SALUTES AND REPORTS, *"SIR, THE COLORS ARE PRESENT"* [slide 3].

REVIEWING OFFICER:

RETURNS THE COT'S SALUTE AND DIRECTS, *"PRESENT THE COMMAND"*.

COT:

THE COT FACES TO THE RIGHT IN MARCHING, MOVES TO A DESIGNATED POSITION FACING THE FORMATION AND COMMANDS, *"BRING YOUR UNITS TO PRESENT ARMS"*. THE BATTALIONS, INCLUDING THE DETACHMENT, EXECUTE. THE COT THEN FACES ABOUT AND EXECUTES *"PRESENT ARMS"* [slide 4].

NARRATOR:

LADIES AND GENTLEMEN PLEASE RISE FOR THE PLAYING OF THE NATIONAL ANTHEM OF THE UNITED STATES OF AMERICA.

S-6/COMMUNICATIONS REP:

(THE S-6 REPRESENTATIVE PLAYS THE NATIONAL ANTHEM USING PA SYSTEM).

NARRATOR:

PLEASE BE SEATED.

COT:

THE COT THEN FACES ABOUT AND COMMANDS, *"BRING YOUR UNITS TO ORDER ARMS"*. THE FORMATION, INCLUDING THE DETACHMENT, EXECUTES ORDER ARMS.

(THE BATTALION CSM's MOVE INTO THEIR DESIGNATED POSITIONS [slide 4]).

NARRATOR:

READS THE LINEAGE AND HONORS OF THE OUTGOING UNIT.

(AT THE CONCLUSION OF THE LINEAGE AND HONORS, THE OUTGOING COMMANDER AND CSM STEP FORWARD TO CASE THEIR COLORS [slide 5]).

COT:

THE COT FACES ABOUT AND COMMANDS “BRING YOUR UNITS TO PRESENT ARMS”. WHEN THE FORMATION, INCLUDING THE DETACHMENT, ARE AT “PRESENT ARMS”, THE COT EXECUTES AN ABOUT FACE AND SALUTES.

(AT THIS TIME THE ORGANIZATIONAL COLORS ARE LOWERED AND THE BATTALION COMMANDER AND CSM LOWER THEIR SALUTES, THE BATTALION COMMANDER RETRIEVES THE CASE FROM THE CSM'S PISTOL BELT, AND BEGINS CASING THE COLORS. WHEN THE COLORS ARE CASED, BOTH THE BATTALION COMMANDER AND CSM SALUTE, AND THE COLORS ARE BROUGHT BACK TO THE “COLORS CARRY” POSITION).

COT:

THE COT LOWERS HIS SALUTE, FACES ABOUT, AND THEN COMMANDS “BRING YOUR UNITS TO ORDER ARMS”. WHEN THE FORMATION, INCLUDING THE DETACHMENT, ARE AT ORDER ARMS, THE COT EXECUTES AN ABOUT FACE.

(AT THIS TIME, THE OUTGOING COMMANDER AND CSM EXECUTE AN ABOUT FACE WITH THE COT. AFTER THE FORMATION IS AT “ATTENTION”, THEY STEP FORWARD TO THE INCOMING COMMANDER'S POSITION. AS THE OUTGOING COMMANDER AND CSM STEP FORWARD, THE INCOMING COMMANDER AND CSM STEP FORWARD TO UNCASE THE ORGANIZATIONAL COLORS. THE COLOR BEARER LOWERS THE ORGANIZATIONAL COLORS, AND THE BATTALION COMMANDER AND CSM UNFURL THE COLORS. THE BATTALION COMMANDER FOLDS THE CASING AND SECURES THE FOLDED CASE ON THE CSM'S PISTOL BELT [slide 6]).

COT:

THE COT FACES ABOUT AND COMMANDS “BRING YOUR UNITS TO PRESENT ARMS”. WHEN THE FORMATION, INCLUDING THE DETACHMENT, ARE AT “PRESENT ARMS”, THE COT EXECUTES AN ABOUT FACE AND SALUTES.

(THE COLOR BEARER RAISES THE ORGANIZATIONAL COLORS TO THE “COLORS CARRY” POSITION).

COT:

THE COT LOWERS HIS SALUTE, FACES ABOUT, AND THEN COMMANDS “BRING YOUR UNITS TO ORDER ARMS”. WHEN THE FORMATION, INCLUDING THE DETACHMENT, ARE AT ORDER ARMS, THE COT EXECUTES AN ABOUT FACE.

(THE INCOMING COMMANDER AND CSM EXECUTE AN ABOUT FACE WITH THE COT. AFTER THE FORMATION IS AT "ATTENTION", THEY STEP FORWARD TO THE OUTGOING COMMANDER'S POSITION [slide 7].)

NARRATOR:

READS THE LINEAGE AND HONORS OF THE INCOMING UNIT.

COT:

"POST THE ORDERS"!

(AT THIS TIME THE TWO COLORS MUST CHANGE POSITION. THE OUTGOING COLOR BEARER TAKES TWO STEPS BACKWARD, SIMULTANEOUSLY; THE INCOMING COLOR BEARER TAKES FOUR STEPS BACKWARD. TOGETHER THEY EXECUTE CENTER FACE, AND THEN MARCH FORWARD PASSING EACH OTHER UNTIL THEY ARRIVE AT THE VACATED POSITION. TOGETHER THEY EXECUTE LEFT/RIGHT FACE, AND STEP FORWARD INTO THE COLOR GUARD FORMATION [slide 8]).

NARRATOR:

UPON THE COMPLETION OF ITS DISTINGUISHED SERVICE TO COALITION JOINT TASK FORCE SEVEN AND THE 3RD CORPS SUPPORT COMMAND, THE _____ BATTALION IS RELEASED FROM ATTACHMENT EFFECTIVE _____. THE _____ BATTALION, FROM (LOCATION) IS HEREBY ATTACHED TO COALITION JOINT TASK FORCE SEVEN, IN SUPPORT OF OPERATION IRAQI FREEDOM II. EFFECTIVE _____ SIGNED _____ (NAME OF COMMANDER), COMMANDING.

(AFTER THE ORDERS HAVE BEEN POSTED THE OUTGOING/ INCOMING CSM's EXIT FROM THEIR POSITIONS ON THE FIELD [slide 9]).

COT:

"BRING YOUR UNITS TO PARADE REST".

NARRATOR:

LADIES AND GENTLEMEN THE REVIEWING OFFICER (NAME, UNIT).

REVIEWING OFFICER:

SPEECH (7 minutes)

NARRATOR:

LADIES AND GENTLEMEN THE COMMANDER OF (UNIT, NAME).

OUTGOING COMMANDER:

SPEECH (4 minutes)

NARRATOR:

LADIES AND GENTLEMEN THE COMMANDER OF (UNIT, NAME).

INCOMING COMMANDER:

SPEECH (1 ½ minutes)

COT:

COT ASSUMES POSITION OF ATTENTION, FACES ABOUT AND COMMANDS, "BRING YOUR UNITS TO ATTENTION". THE COT THEN COMMANDS, "COLORS POST <PAUSE>, MARCH".

(COLOR GUARD EXECUTES "COLORS REVERSE MARCH" ON THE PREPARATORY COMMAND "COLORS POST". WHEN THE COT GIVES THE COMMAND OF EXECUTION, "MARCH", THE COLOR GUARD MARCHES TOWARDS THEIR ORIGINAL POSITION. UPON ARRIVING AT HIS ORIGINAL POSITION, THE COLOR SERGEANT EXECUTES ANOTHER "COLORS REVERSE MARCH". THE COT FACES TO THE RIGHT IN MARCHING, AND RETURNS TO HIS ORIGINAL POST, FACING THE COLORS UNTIL THEY ARE FACING THE REVIEWING OFFICERS [slide 10]).

COT:

COT EXECUTES AN ABOUT FACE, AND FACES THE REVIEWING OFFICERS. COT SALUTES AND REPORTS, "SIR, THIS CONCLUDES TODAY'S CEREMONY" [slide 11].

INCOMING COMMANDER:

SALUTES AND DIRECTS, "DISMISS THE COLORS".

NARRATOR:

PLEASE RISE FOR THE PLAYING AND SINGING OF THE ARMY SONG, AND REMAIN STANDING TO RENDER APPROPRIATE HONORS TO THE COLORS AS THEY MARCH OFF THE FIELD.

S-6/COMMUNICATIONS REP:

(THE S-6 REPRESENTATIVE PLAYS THE ARMY SONG USING PA SYSTEM).

COT:

FACES ABOUT AND DIRECTS, "COLOR SERGEANT, DISMISS THE COLORS".

(COLOR SERGEANT MARCHES COLORS AWAY FROM CEREMONY SITE.

COT FACES ABOUT.)

NARRATOR:

**THIS CONCLUDES TODAY'S CEREMONY. PLEASE JOIN (LTC _____) AT
(LOCATION) FOR THE RECEPTION.**